

**Draft**  
**Tuscola County Board of Commissioners**  
**Committee of the Whole**  
**Monday, December 7, 2020 – 8:00 A.M.**

**Electronic remote meeting will be implemented for this meeting,  
in accordance with the Department of Health and Human Services Emergency Order  
Under MCL 333-2253 – Gathering Prohibition and Mask Order and Public Act No. 228  
of 2020.**

Commissioners Present Virtual:

- District 1 - Thomas Young - Columbia Township, Tuscola County, State of Michigan
- District 2 - Thomas Bardwell - Ellington Township, Tuscola County, State of Michigan
- District 3 - Kim Vaughan - Fremont Township, Tuscola County, State of Michigan
- District 4 - Mark Jensen - Millington Township, Tuscola County, State of Michigan  
(excused at 10:25 a.m. rejoined during on-going building and grounds)
- District 5 - Daniel Grimshaw - Vassar Township, Tuscola County, State of Michigan

Commissioner Absent - None

Also Present Virtual:

Clerk Jodi Fetting, Clayette Zechmeister, Eean Lee, Doug DuRussel, Debbie Babich, Mary Drier, Steve Anderson, Mark Haney, Sandy Nielsen, Lisa Ozbat, Ann Hepfer, Mike Miller, Jana Brown, Susan Kirby, Judge Amy Grace Gierhart, Megan Bartolowits, Angie Daniels, Caryl Langmaid, Angie House

At 8:19 a.m., there were a total of 30 participants attending the meeting.

**Finance/Technology**

Committee Leaders-Commissioners Young and Jensen

**Primary Finance/Technology** - Continued below

1. Chief Judge Gierhart – Family Court Contracts - Judge Amy Grace Gierhart reviewed the costs associated with the proposed contracts.
  - Family Court Contract – Consortium: Duane E. Burgess, Phoebe J. Moore PC, Shoults & Brooks, Elizabeth V. Weisenbach and Lisa Blanton for \$220,000.
  - Alleged Developmentally Disabled in the Tuscola County Probate Court renewed with Duane E. Burgess. Contract will remain the same at \$6,000. Matters to be placed on the Consent Agenda.

## **County Updates**

1. Update from Ann Hepfer, Health Officer - An overview was provided regarding the current cases in Tuscola County and the availability of the vaccine for Tuscola County.

## **Primary Finance/Technology** - Continued from above

2. Tuscola County Designated Assessor - Angie Daniels, Equalization Director, reviewed the proposed contract that would be entered into with the City and Townships located within Tuscola County. Matter to be placed on Thursday's Board Meeting.
3. Update on Laptop Arrival Dates – Eean Lee, CIO - The laptops have shipping and should arrive this week.
4. Update on Security Projects – Eean Lee, CIO - The servers are scheduled to arrive today.
5. Fee Structure for the Health Department - Commissioner Grimshaw discussed the fee structure for the Health Department.

Clayette Zechmeister to reach out to Senator Kevin Daley to attend Thursday's meeting.

Clerk Fetting excused at 9:55 a.m.

Chief Deputy Clerk Caryl Langmaid assumed duties.

## **On-Going and Other Finance**

### **Finance**

1. RFP Building Codes - 2021
2. Fund Balance History Reports
3. Preparation of Multi-Year Financial Planning

### **Technology**

1. Video Switch Boardroom
2. Lapel Microphones Commissioners
3. GIS Update
4. Increasing On-Line Services/Updating Web Page

Commissioner Jensen excused at 10:25 a.m.

## **Building and Grounds**

Committee Leaders-Commissioners Jensen and Grimshaw

## **Primary Building and Grounds**

1. Update on Recycling Center 1123 Mertz Rd Lease/Potential Purchase -Mike Miller gave update. City Manager to take lease to next council meeting.

### **On-Going and Other Building and Grounds**

1. State Police Building-Water and Annexation - Mike Miller gave an update. State is looking for a proposal from the County.
2. 2021 County Jail Construction-Potential Millage in Future
3. Space Needs for Courthouse
4. County Physical and Electronic Record Storage Needs – Potential Use of Recycling Pole Building or Lease Other Buildings
5. Vanderbilt Park Property Lines/Ownership - Matter discussed.

-Commissioner Jensen rejoined the meeting during the on-going building and grounds discussion although time is unknown.

-Clerk Fetting rejoined the meeting at 10:45 a.m.

### **Personnel**

Committee Leader-Commissioner Vaughan and Bardwell

### **Primary Personnel**

1. Appointment of Boards and Commissions Members - Clerk Fetting explained the changes made to the list from the discussion at the last meeting. Matter to be placed on the Consent Agenda.

### **On-Going and Other Personnel**

1. Strengthen and Streamline Year-End Open Enrollment
2. Wage Study Comparisons
3. MAC 7<sup>th</sup> Meeting Updates
4. Work Comp Updates
5. Safety Committees
6. New Commissioner Packets - Clayette reported that the new packets are in process. Commissioner Grimshaw expressed that Commissioner Elect DuRussel would like his agenda packets in paper format and electronic format.

### **Primary Other Business as Necessary**

1. MIFSM Deputy Medical Examiner Appointment - Clayette Zechmeister explained the request received from Dr. Bush. Matter to be placed on Thursday's Board agenda.

### **On-Going Other Business as Necessary**

1. MIFSM
2. Alcona County Resolution 2020-15 Additional Review, January 25, 2021
3. Animal Control Ordinance – Review Lapeer County's Ordinance
4. Board Rules of Order – Possible Revisions Within Six Months, January 13, 2021
5. Policy Updates
6. Senate Bill 46 (MREC)

At 11:10 a.m., there were a total of 24 participants attending the meeting.

**Other Business -**

-Oath of Office Ceremony for the County Elected Officials will be held on Friday, December 11, 2020 at noon on the front porch of the courthouse.

-Committee of the Whole meeting on Monday, December 21, 2020 will be cancelled with any matters to be handled at the Board meeting on Thursday, December 23, 2020.

**Public Comment Period - None**

Motion by Young, seconded by Vaughan to adjourn the meeting at 11:24 a.m. Roll Call Vote: Young - yes; Vaughan - yes; Jensen - yes; Grimshaw - yes; Bardwell - yes. Motion Carried.

Meeting adjourned at 11:24 a.m.

Jodi Fetting  
Tuscola County Clerk

Caryl Langmaid  
Tuscola County  
Chief Deputy Clerk